



Digital Portal: Inactive service

Publication date: 07 November 2023

Publication code: IT-0623-027

Contents

Applying to become inactive	Page 3
Withdrawing an inactive application	Page 7
End of inactivity actions	Page 10

Applying to become inactive



CI Digital | Registration

[Your account](#) [Log off](#)

🏠 [Portal home](#)

BETA This is a new service – your [feedback](#) will help us to improve it. [Learn about the Digital Portal](#) on our website.

Service overview

Blossom Care Home

Care service type:	Care home service
Registration number:	CS2023000083
Status:	ACTIVE
Registration date:	17 May 2023
Manager:	James Mitchell
Address:	1 Any Road Anytown AN1 1WN

Click the **Apply to become inactive** link on the **Service overview** page

Actions

- [Apply to register a new service](#)
- [Download registration certificate](#)
- [Amend contact details](#)
- [Amend manager or service details](#)
- [Apply to vary my conditions](#)
- Apply to become inactive
- [Apply to cancel the registration](#)



CI Digital | Registration

[Your account](#) [Log off](#)

🏠 [Portal home](#)

BETA This is a new service – your [feedback](#) will help us to improve it. [Learn about the Digital Portal](#) on our website.

Applying to become to beco

Blossom Care Home

Care service number: CS2023000083

Where a service provider is unable to provide a care service for a limited period of time, they can apply to the Care Inspectorate to remain as a registered service for a period of up to 12 months.

We use the term inactive and the service must agree to an additional condition of registration, which is added to their certificate.

At the end of the agreed period of inactivity the service will automatically revert to become active.

Read the guidance carefully and then click the **Continue** button at the bottom of the page



CI Digital | Registration

[Your account](#) [Log off](#)

[Portal home](#)

BETA This is a new service – your [feedback](#) will help us to improve it. [Learn about the Digital Portal](#) on our website.

Application to become inactive or active

Blossom Care Home

Care service number: CS2023000083

Now fill in the form on this page to provide all the details required for the application to be assessed

Why are you applying for your service to be granted inactive status?

Select all that apply.

- Caring responsibilities
- Maternity leave
- Provider's health issue
- Refurbishment
- Other exceptional circumstances

Please tell us why you want us to consider your care service as inactive.

Please tell us why you want us to consider your care service as inactive.

You have 5000 characters remaining

Proposed date to become inactive

For example, 8 11 2018

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Note: the proposed date to become active again must be no more than 12 months from the date the service becomes inactive

Proposed date to become active again

This must be no more than 12 months from the date the service becomes inactive.

For example, 8 11 2018

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Declaration

Read and select each of the declarations at the bottom of the page and click the **Submit** button

- I accept that if successful, by reason of having submitted an application and it having been granted, I am also requesting a variation under section 70(1)(a) of the Public Services Reform (Scotland) Act (2010) for the amendment of my conditions to reflect my current status of operation.
- I confirm that I will contact the Care Inspectorate if I intend to change the arrangement proposed.
- I understand that at the end of the period of agreed inactivity the service will revert automatically to becoming active.
- I confirm that I am the registered provider or an authorised representative of the registered provider.

[Submit](#) [Exit without saving](#)



CI Digital | Registration

[Your account](#) [Log off](#)

[Portal home](#)

BETA This is a new service – your [feedback](#) will help us to improve

What happens next is described below

Your application has been submitted

The application number is
RN000213

What happens next

We've sent your application to our inactive services support team. A member of the team will contact you in due course. They will advise you if any additional information is required and inform you about the next steps.

Actions

- [Go to service overview](#)



CI Digital | Registration

[Your account](#) [Log off](#)

[Portal home](#)

BETA This is a new service – your [feedback](#) will help us to improve it. [Learn about the Digital Portal](#) on our website.

Service overview

Blossom Care Home

Care service type:	Care home service
Registration number:	CS2023000083
Status:	INACTIVE
Registration date:	17 May 2023
Manager:	James Mitchell
Address:	1 Any Road Anytown AN1 1WN

Actions

- [Apply to register a new service](#)
- [Download registration certificate](#)
- [Amend contact details](#)
- [Amend manager or service details](#)
- [Apply to vary my conditions](#)
- [Apply to become inactive](#)
- [Apply to cancel the registration](#)

Once the application has been granted, the status of the service will indicate **INACTIVE** when the date to become inactive is reached

Your service will also be shown as Inactive on the Care Inspectorate website

<input type="checkbox"/>	Blossom Care Home Inactive	<h4>Contact Details</h4> <p>Care Home Service Blossom Care Home 1 Any Road Anytown AN1 1WN 01234 5678910</p>
--------------------------	---	--

Withdrawing an inactive application



CI Digital | Registration

[Your account](#) [Log off](#)

🏠
[Portal home](#)

BETA

 This is a new service – your [feedback](#) will help us to improve it. [Learn about the Digital Portal](#) on our website.

Service overview

If you decide to withdraw an application to become inactive, navigate to the **Service overview** page and click the **Applications** tab

Blossom Care Home

Care service type:	Care home service	Actions	
Registration number:	CS2023000083	Apply to register a new service	
Status:	ACTIVE	Download registration certificate	
Registration date:	17 May 2023	Amend contact details	
Manager:	James Mitchell	Amend manager or service details	
Address:	1 Any Road Anytown AN1 1WN	Apply to vary my conditions	
		Apply to become inactive	
		Apply to cancel the registration	

Service details

User access

Applications

Conditions

Service details

User access

Applications

Conditions

Applications

Showing 8 of 8 record(s).

To withdraw the application, click the **Withdraw** link

Date started	Case number	Case type	Status	
31 May 2023	RN000213	Inactive Service	Assessing	<div style="background-color: #0056b3; color: white; padding: 2px 5px; border-radius: 3px;">Withdraw</div>
31 May 2023	RV000358	Variation	Granted	
29 May 2023	RV000357	Variation	Withdrawn complete	

[Show 25, 50](#)

[Service details](#) [User access](#) **Applications** [Conditions](#)

Applications

Showing 8 of 8 record(s). [Show 25, 50](#)

Date started	Case number	Case type	Status	
31 May 2023	RN000213	Inactive Service	Assessing	Withdraw
31 May 2023	RV000358	Variation	Granted	
29 May 2023	RV000357	Variation	Withdrawn complete	

The application can only be withdrawn if it is in a status of **In progress** or **Assessing**. If it has been **Granted** it can no longer be withdrawn

[Portal home](#)

BETA This is a new service – your [feedback](#) will help us to improve it. [Learn about the Digital Portal](#) on our website.

Withdrawing your application to make a service inactive

! You have selected to withdraw the application

You are required to provide a reason.
Then click the **Continue to withdrawal** button.

Reason for withdrawing the application

The reason is...

You have 984 characters remaining

! Are you sure you want to withdraw this application? If you withdraw the application on the next page this cannot be undone.

[Continue to withdrawal](#) [I don't want to withdraw](#)

 **CI Digital | Registration** [Your account](#) [Log off](#)

[Portal home](#)

BETA This is a new service – your [feedback](#) will help us to improve it. [Learn about the](#)

Confirming your withdrawal

! You have selected to withdraw the application number RN000213.

The reason you wish to withdraw is:

The reason is...

! Please confirm this is the application you wish to withdraw. When you use the 'Withdraw application' button the application will be withdrawn and cannot be undone.

[Withdraw application](#) [I don't want to withdraw](#)

Click to confirm the withdrawal.
Note: this cannot be undone.

 **CI Digital | Registration** [Your account](#) [Log off](#)

[Portal home](#)

BETA This is a new service – your [feedback](#) will help us to improve it. [Learn about the Digital Portal](#) on our website.

Your application has been withdrawn

The application number is
RN000213

Actions

- [Return to overview page](#)

End of inactivity actions



CI Digital | Registration

[Your account](#) [Log off](#)

BETA
This is a new service – your [feedback](#) will help us to improve it. [Learn about the Digital Portal](#) on our website.

Service overview

Blossom Care Home

Care service type: Care home service

Registration number: CS2023000083

Status: INACTIVE

Registration date: 17 May 2023

Manager: James Mitchell

Address: 1 Any Road
Anytown
AN1 1WN

Actions

- [Apply to register a new service](#)
- [Download registration certificate](#)
- [Amend contact details](#)
- [Amend manager or service details](#)
- [Apply to vary my conditions](#)
- [Apply to become inactive](#)
- [Apply to cancel the registration](#)

Service details
User access
Applications
Conditions

Whilst a service is inactive, if you click the **Conditions** tab on the **Service overview** page...

Service overview

Blossom Care Home

Care service type: Care home service

Registration number: CS2023000083

Status: INACTIVE

Registration date: 17 May 2023

Manager: James Mitchell

Address: 1 Any Road
Anytown

Actions

- [Apply to register a new service](#)
- [Download registration certificate](#)
- [Amend contact details](#)
- [Amend manager or service details](#)
- [Apply to vary my conditions](#)
- [Apply to become inactive](#)
- [Apply to cancel the registration](#)

Service details
User access
Applications
Conditions

Conditions

1. To provide a care service to a maximum of 10 adults
2. Between 28/04/2023 and 01/06/2023, Blossom Care Home will not be operational as the Care Inspectorate has agreed to treat it as inactive. Should the provider wish to resume this service prior to 01/06/2023 they must contact the Care Inspectorate.

... the condition of inactivity instructs you to contact the Care Inspectorate if you wish to resume the service prior to the agreed date on the original application

Home View Help

New email

From: Care Inspectorate
To: example@careinspectorate.gov.scot
Subject: End of inactivity period

30 days before the end of inactivity period, you will receive an email reminding you of the date when the service is due to become active again

The Care Inspectorate service you have registered as inactive was granted until 30 June 2023.

In the confirmation letter we informed you that one month prior to the end of the agreed period we would let you know that you must now take one of the following actions:

- Apply to voluntarily cancel the registration of the service OR
- Where there are exceptional circumstances, apply for a further period of inactivity via the digital portal.

Therefore if you wish to apply for any of the above options, you must submit an application via the digital portal.

If you wish to apply for an inactive extension, you will have to re-apply by completing a new application for the service to be treated as inactive. Applications for an extension of the period for which we will treat the care service as inactive will only be granted in exceptional circumstances at the discretion of the Care Inspectorate.

If, before the expiry date, you wish to apply to become active, please email inactive.services@careinspectorate.gov.scot to request this. However please note that unless you (a) apply to cancel your service or (b) successfully reapply for a further period of inactivity, your service will automatically revert to active status at the end of this agreed period.

Please note that you must continue to submit an annual return and make payment of your continuation fees when inactive. You must also continue to send us notifications when these are required in terms of our guidance.

If you have any queries, please contact us.

Service overview

Blossom Care Home

If you wish to extend the period of inactivity, click the **Apply to become inactive** link on the **Service overview** page and submit a new application

Care service type:	Care home service	Actions
Registration number:	CS2023000083	
Status:	INACTIVE	
Registration date:	17 May 2023	
Manager:	James Mitchell	
Address:	1 Any Road Anytown AN1 1WN	

Service overview

Blossom Care Home

If you wish to cancel the service, click the **Apply to cancel the registration** link

Care service type:	Care home service	Actions Apply to register a new service Download registration certificate Amend contact details Amend manager or service details Apply to vary my conditions Apply to become inactive Apply to cancel the registration
Registration number:	CS2023000083	
Status:	INACTIVE	
Registration date:	17 May 2023	
Manager:	James Mitchell	
Address:	1 Any Road Anytown AN1 1WN	



CI Digital | Registration

[Your account](#) [Log off](#)

🏠
[Portal home](#)

BETA
This is a new service – your [feedback](#) will help us to improve it. [Learn about the Digital Portal](#) on our website.

Service overview

Blossom Care Home

If you don't take any further action, when the date to become active is reached, your service status will revert to **ACTIVE**

Care service type:	Care home service	Actions Apply to register a new service Download registration certificate Amend contact details Amend manager or service details Apply to vary my conditions Apply to become inactive Apply to cancel the registration
Registration number:	CS2023000083	
Status:	ACTIVE	
Registration date:	17 May 2023	
Manager:	James Mitchell	
Address:	1 Any Road Anytown AN1 1WN	

Headquarters

Care Inspectorate
Compass House
11 Riverside Drive
Dundee
DD1 4NY

web: www.careinspectorate.com

email: enquiries@careinspectorate.com

telephone: 0345 600 9527



@careinspect